

HVCC OST

Out of School Time

FAQS



What are the hours?

Program hours are 4 to 6 Tuesdays to Thursdays and 8 to 5 on Fridays. It is important for staff working with the afterschool program to be available during these times. (Looking for less hours? Considering applying to lead an hour of fun on Tuesdays or Thursdays! (www.theHVCC.org/lead))

What do full time workers do?

It's really hard to imagine all that goes into running an organization -- believe it or not, we don't just sit around bored until our little friends show up! This is where the handy bookkeeping and office management skills, creating, and making connections, cleaning, planning, and prepping comes in!

What's the paid time off look like?

We offer earned PTO to cover holiday-breaks, a 4 day work week, and a fabulous summer schedule. Plus, you'll receive sick time to use as needed throughout the year.

Do I need a degree?

It can be helpful, but if you have a strong work ethic and skills and experiences to get the job done, we'd love to talk to you! (You do need to be at least 18 and preferably 21 or over!)

What makes a great HVCC employee?

A person with high standards whom is also flexible and easy-going. A person who cares about creating a strong community where we can all grow and thrive. A person who cares deeply about the mission and vision of HVCC and building successes that are bigger than we are.

1..2..3

1. Apply online

www.theHVCC.org/employment

2. Talk to us if you have questions.

Schedule a time to give us a call or stop by. We're happy to tell you about what we do and show you around. Hopefully even answer a few questions.

3. See what happens

Maybe you'll be a great fit and help fill our afterschool team or be our next office coordinator!

CONTACT US

719.657.2172
www.theHVCC.org

595 Grand Ave.
Del Norte, CO 81132